TO APPLY ONLINE KINDLY FOLLOW ALL THE INSTRUCTIONS GIVEN BELOW:

- 1. Please visit to the website <u>http://physics.unipune.ac.in</u> and click on M.Sc. (Physics) admissions: online application form for entrance test 2014 or visit to <u>http://unipune.ac.in/pgadmissions</u>
- 2. If you are a new user of this online system please select M.Sc. (Physics) Apply online (click on Apply Online button) and register yourself on the website by creating Account with Unique Username and password.

This Username/password is very important for all further communications. Please do remember your Username and Password you have created.

- 3. Once you are the registered user of this system, after clicking on the Link Online Entrance form you will be in a position to fill an Application form for an entrance examination.
- 4. Fill all the information carefully as per the given instructions.

Once you fill all the details, click on the "Submit" button.

Then you can see the preview of your filled Application form. On that preview there are two options Print and Update.

Here if you want to update any filled information you can update it by clicking on Update button. Or else if your filled information is correct then take a printout directly by clicking on Print button.

5. Two payment modes are available i.e. Cash (at any branch of HDFC Bank Ltd. or Bank of Maharashtra) or Online Payment through bank transfer. Please select any one of payment modes suitable to you.

a) Cash: If you select payment mode as Cash, you will get 2 options for bank as HDFC Bank or Bank of Maharashtra. Choose any one you wish to pay through and click on Submit. Bank Challan will be get generated. Take print of this challan (by clicking link "Print Challan") and pay cash at a counter of branch you have selected.

b) Online Payment: If you select payment mode as Online Payment, click on Submit, you will be get redirected to University Online Payment Gateway.

Once you click on "Submit" you will be redirected to the Preview page. Please do not take printout of this Preview page. If you find any mistake or you wish to make any changes click on "Update" button. Click on "Confirm and Print" – if all information entered by you is correct. Once you click on this link, you cannot update this information.

University will receive your application form information only after pressing "Confirm and Print" button by you.

6. The student have to Post /Courier the following documents :

i. The Printout of His/Her Application form .

ii. Proof of payment

iii. Only **B.Sc. (Physics) Pune University students passed before March 2014** should send their B.Sc. marklist.

By Post/Courier To, The ''Head of Department'' Department of Physics, University of Pune, Ganeshkhind, Pune- 411 007.

Kindly mentioned on the top of envelop "For M.Sc (Physics) Entrance Exam 2014."

7. If your form is valid then the system administrator will approve your Application Form and the Administrator will issue the Admit card (Hall Ticket) by changing your status as Approved student. Hall tickets will be issued online from 3rd June, 2014.

You can see your status by login to your account with the same Username and Password chosen by you.

- To take a printout of the Admit Card (Hall Ticket), Login to the Online System again with the same login details. If your status is approved then by clicking on "Print Admit Card" Link you can take a printout of your Admit card, after 3rd June 2014.
- Paste your passport size photograph on the space provided on Printout of Admit card and get it attested from Principal of any Senior College or Govt. Gazetted Officer, if it is not attested you should produce one of the following photo IDs PAN CARD/ PASSPORT/ DRIVING LICENSE/ VOTER'S CARD/ AADHAR CARD.
- 10. Student has to come with this Printout of the Admit card at the time of the Entrance test Examination.